



St. Bede's College Shimla-171002
(UGC-NAAC "A" Grade Re-Accredited)
Awarded CURIE Project and Selected DBT-Star College
Phone: 0177-2842304, Fax:- 0177-2842498
www.stbedescollege.in, E-mail:- bedescollege@gmail.com

MINUTES OF THE MEETING (2025-26)

Date: 31/03/2026

Time: 10:30 A.M.

Venue: IQAC room

Mode of Platform: Hybrid mode

In her opening remarks, Dr. Shweta Thakur, IQAC Coordinator, welcomed all members to the third IQAC meeting for the academic session 2025–26. Her welcome address was followed by the confirmation of the minutes and the presentation of the Follow-Up Action Taken Report of the 2nd IQAC Meeting for the academic year 2025–26. The minutes of the previous IQAC meeting, held on December 10, 2025, had been circulated among all members prior to the meeting. The minutes were proposed by Ms. Geeta Kapoor and seconded by Dr. Deepti Pajni. The External Expert, Prof. Ramesh Thakur (Director, IQAC, Himachal Pradesh University), was present in person, while Dr. Kimmi Sood (Community/Society Representative) and Ms. Geeta Kapoor (Alumna, St. Bede's College) joined the meeting in online mode. The committee reviewed the proceedings and resolved to confirm the minutes of the 2nd IQAC meeting. It was further resolved that the recommendations provided by the experts regarding follow-up actions on the decisions of the previous meeting be noted and addressed at the earliest which were as follows:

- Dr. Ramesh emphasized the necessity of ensuring that service providers hold valid and current security certifications as confirmation of their compliance with established security standards. The members were informed by Dr. Shweta Thakur that Ms. Neha Walia, in coordination with the management, is looking into the matter.
- The members were informed that Dr. Kimmi Sood played a significant role in facilitating the MoU to be signed with the Secretary to the Governor. It was noted that the MoU would be shared with all members upon formal execution. Dr. Kimmi Sood further apprised the members that, under the MoU, training would be imparted to student volunteers of the Red Cross Society.



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- Dr. Geeta Kapoor emphasized the need to establish clear timelines for all activities and recommended that the implementation schedules of all decisions and initiatives be communicated to the members.

IQAC coordinator Dr. Shweta Thakur then read out the agenda of the third meeting for academic session 2025-26 which comprised the following:

1. Discussion on Short-Term Institutional Development Plans

- Organization of annual workshops on Research Methodology and Intellectual Property Rights (IPR).
- Strategies to motivate PG students to publish project work in peer-reviewed journals.
- Measures to enhance awareness of scholarships and facilitate financial aid for students.

2. Planning of Long-Term Institutional Development Initiatives

- Establishment of an Incubation Centre and Entrepreneurship Hub.
- Installation of renewable energy systems including waste treatment facilities.
- Creation of collaborative learning spaces, innovation laboratories, and a studio for MOOCs.
- Development of a fully digitized and automated library with remote access facilities.
- Expansion and strengthening of language laboratories across disciplines.

3. Research Excellence and Innovation Initiatives

- Strategies for securing major and minor funded research projects.
- Establishment of industry-academia collaborative research units.
- Promotion of patent filing, intellectual property registration, and consultancy services.
- Enhancing the number of publications in Scopus and Web of Science indexed journals.
- Creation of endowment funds to support sustainable research activities.

4. Inclusivity, Gender Sensitisation, and Accessibility Measures

- Expansion of facilities for differently-abled students (tactile paths, assistive technologies).



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- Gender sensitisation programmes through relevant clubs and cells.
- Strengthening grievance redressal mechanisms and promoting safe campus initiatives.

S. No.	Agenda	Minutes	Duty Handed Over to
1	Discussion on Short-Term Institutional Development Plans Organization of annual workshops on Research Methodology and Intellectual Property Rights (IPR). Strategies to motivate PG students to publish project work in peer-reviewed journals. Measures to enhance awareness of scholarships and facilitate financial aid for students.	• Dr. Shweta Thakur informed the members that an IPR/Research Methodology workshop will be conducted in the college. • Dr Shweta Thakur also emphasized that students would be encouraged to publish their project work. Ms. Geeta Kapoor recommended instituting a regular review mechanism for students. • Dr. Ramesh observed that short-term goals must have clearly defined targets, objectives, and outcomes aligned with the proposed activities. He further stressed the need to assess their impact on institutional development. The status of the Annual	Dr. Anita Chauhan, Research Coordinator in collaboration with Research and Development Cell to plan out various workshops and conferences pertaining to IPR and Research Methodology. Dr. Shweta, Ms. Snigdha, and Ms. Komal will develop the IDP along with a defined timeline.



		Institutional Development Plan was also enquired about. • Dr. Shweta apprised the members that students are not inclined to avail themselves of scholarships. Dr. Kimmi Sood suggested revising the annual income criteria. • The members also proposed that the scholarship criteria be modified to better motivate students to avail themselves of these benefits.	Dr. Pankaj and Mr. Sushil will explore and formulate strategies to enhance student participation, ensuring that a larger number of students benefit from the initiative.
2	Planning of Long-Term Institutional Development Initiatives Establishment of an Incubation Centre and Entrepreneurship Hub. Installation of renewable energy systems including waste treatment facilities. Creation of collaborative learning spaces, innovation laboratories, and a studio for MOOCs. Development of a fully digitized and automated library with remote access facilities.	• Dr. Ramesh emphasized that efforts should be made to seek funding for incubation centres. • It was suggested that Installation of renewable energy systems be brought under the purview of	Mr. Mohit, and Dr. Anita will explore opportunities to strengthen the existing incubation centre and identify new avenues for further development and innovation. The Department of Geography was entrusted with the responsibility of exploring the installation of renewable energy systems



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Expansion and strengthening of language laboratories across disciplines.	governance and sustainability to ensure more effective implementation	in collaboration with the College Maintenance Committee.
	• Dr. Ramesh suggested seeking assistance from the Ministry of Education for the development of e-resources, along with support for training and financial requirements. Sr. Rosily emphasized that the institute should initially focus on the effective utilization of existing resources and undertake need-based upgradation. • The members suggested that the language lab be effectively utilized for multilingual learning.	Dr. Jyotika will explore relevant schemes for the development of e-resources, including provisions for training support and financial assistance. Dr. Devina, Head of the Department of Hindi and add-on teacher of French, was entrusted with the responsibility of facilitating student engagement in learning French and Hindi through the language lab. The Departments of Computer Science and



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		Dr. Ramesh also proposed that AI laboratories may be developed in the future.	Biotechnology will explore partnerships with universities implementing AR/VR technologies and initiate collaborations through the signing of MoUs.
3	Research Excellence and Innovation Initiatives Strategies for securing major and minor funded research projects. Establishment of industry-academia collaborative research units. Promotion of patent filing, intellectual property registration, and consultancy services. Enhancing the number of publications in Scopus and Web of Science indexed journals. Creation of endowment funds to support sustainable research activities.	The members raised queries concerning available funds and potential funding agencies that could be approached. Dr. Ramesh cited the PM Vikas Scheme as a possible avenue and emphasized that teachers should look beyond their routine domains to identify gaps and conceptualize innovative projects.	Dr. Anita Chauhan, Department of Biotechnology, was appointed as the Research Coordinator will suggest the faculty how to apply for major/minor research projects. Dr. Anita to plan out an action plan with Research and Development Cell regarding the following parameters. - Establishment of industry-academia collaborative research units. - Promotion of patent filing, intellectual property registration, and consultancy services. - Enhancing the number of publications in Scopus and Web of



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		Mr. Mohit, Head of the Department of Psychology, expressed concern regarding the need for collaborations with universities and other institutions to facilitate student internships under the NEP in the forthcoming academic session. Dr. Ramesh emphasized the potential of leveraging Skill India schemes for this purpose.	Science indexed journals. Creation of endowment funds to support sustainable research activities. Heads of Departments are requested to prepare and finalize MoUs and identify suitable universities and organizations for facilitating internship opportunities.
4	Inclusivity, Gender Sensitisation, and Accessibility Measures Expansion of facilities for differently-abled students (tactile paths, assistive technologies).	Dr. Ramesh emphasized the need to develop comparative charts to effectively map targets against activities.	The expansion of facilities for differently-abled students, including tactile pathways and assistive technologies, to be discussed with the management.



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	Gender sensitisation programmes through relevant clubs and cells. Strengthening grievance redressal mechanisms and promoting safe campus initiatives.		The Conveners of the Women Cell, Unnat Bharat Abhiyan (UBA), Institutional Social Responsibility Cell, and Adopted Schools will be encouraged to organize activities focused on women empowerment. It was resolved that faculty members be informed to prepare, wherever feasible, comparative charts outlining the annual goals of their respective departments: Dr. Shweta Thakur to look into the matter.
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The meeting concluded with a vote of thanks proposed by Ms. Snigdha Bhatt.

Proposed by

Ms. Neha Walia

Shweta 11/8/26
Coordinator, IQAC

Dr. Shweta Thakur

Seconded by

Dr. Deepti Pajni

Sr. Rosily T.L. 11/8/26
Chairperson
Sr. Rosily T.L.

Officiating Principal
St. Bede's College
Shimla - 171 002